Seaforth Parent Advisory Council (PAC) **September 2026 General Meeting Minutes**			
Date, Time & Location:	24 September 2026, 7:00pm-8:00pm, Zoom virtual meeting		
Attendees:	• Anthony Yam • Amanda Coutts • Wendy Jang • Alison Cuvier • Céline Sutherland • Alina • Irene Libby • Dan Cabral • Connie Hobbis	• Stephanie Nakagawa • Omnia Elzahar • Neena Purewal • Linda Watson • Phoebe Xia • Angie C • Nuria G	• Nan Maung • Betty Hoang • Manuel Tobar • Hanwei Sudderuddin • Eudora Koh • Tammy Wang • Doug Lung • Mandana Farzaneh

Item #	Topic	Discussion	Action Required
1. *Report Updates*			
1a	Welcome to 2026/2027 School Year and New Families	• Welcome and introduction to past PAC members.	
1b	Principal's Welcome Note	• Seaforth has approximately **480 students** this year, including **30 new students** in addition to our new Kindergarten students, which is the highest intake in several years. Enrollment is up by 10 students from last year. • The school has **21 divisions** — 14 English and 7 French Immersion • The district-wide cyber incident continues to affect internet, phone and communication systems. Families are encouraged to **check the school website regularly for updates**. • **Calendar correction:** The February Pro-D Day is **February 12**. Not February 26 as shown in the calendar. • Staff largely unchanged; 3 new members: ○ Ms. Sladkomedova ("Ms. Honey" As her name translates to Honey in English and easier for the children to pronounce), EA in kindergarten ○ Ms. Gillingham, teaching partner 2 days/week (former Seaforth teacher) ○ Ms. Parmar, returning to full-time position ○ Madame Halverson back from maternity leave	

Item #	Topic	Discussion	Action Required
1c	Head Teacher's Welcome Note	• The **Terry Fox Run** was successfully completed and cross-country season is underway. • Orange Shirt Day and National Day for Truth and Reconciliation learning and activities are taking place throughout the school. • Staff are working on consistent school-wide expectations to help create a positive and respectful environment for students.	
1d	PAC Overview	• PAC supports the school with fundraising to reduce the price of school programs, and bring fun events to school. • Any parent can nominate themselves for a PAC position • PAC initiates functions such as Holiday Marketplace, hot lunch and Popcorn Fridays to fundraise. • PAC meetings are held every 3rd Thursday of each month • PAC will subsidize programs to reduce amount paid by parents • PAC contributes a portion to the Grade 7 graduation • PAC also awards a scholarship to a Seaforth alumni when they are applying to university • PAC slide show will be distributed for parents to review • Ways you can support the PAC is by volunteering on the PAC executive and volunteering at fundraisers and events like the holiday market. There is an online form for you to put your name down to volunteer. Seaforth PAC Volunteer • New Seaforth PAC Website: Seaforth PAC | Get involved in your school community • Current positions we have not filled: Secretary and DPAC Rep	
1e	DPAC (District Parent Advisory Committee) Overview	• The DPAC representative acts as liaison between the school PAC and district PAC. • The DPAC representative reports on district matters that can trickle down to our school. • The time commitment is low. Meetings are usually held on the 3rd Monday of every month in person. • PAC is looking for a new DPAC representative for the 2026/2027 school year	
1f	CPF (Canadian Parents for French) Overview	• The main role of the CPF representative is the connection between the school and CPF. • The School needs a CPF representative to obtain grants for French literature and resources.	

Item #	Topic	Discussion	Action Required
		• Socio-cultural grants allow the school to bring in French performers. • The main role of the CPF representative is to attend CPF meetings and report back to the school. • A CPF representative is needed to be able to take advantage of certain grants	

1g	Hot Lunch	• The first Tuesday hot lunch session will start on October 1st and the first Thursday Fantuan hot lunch session will start on October 8th.
		• Hot lunch is every Tuesday and is ordered through the Munch a Lunch system. The Thursday hot lunch is provided by Fantaun and ordered through the Fantuan website or app.
		• The school also has monthly fruit and vegetable distribution.
		• The Hot Lunch Team is looking for the following volunteers:
		  ◦ Retaining vendor relations and seek potential new vendors (Pricing, tastings, dates, schedule, ask for donations)
		  ◦ Inventory (check stock and Costco runs)
		  ◦ Delivery (every other week to pick up the food)
		  ◦ Parents to help on Tuesdays to help organize and distribute food to the classes on the day of (11:15am to 12:00pm)
		• Any parents interested in any of the jobs listed above, please contact the hot lunch team at seaforthpachotlunch@gmail.com.	

1i	Budget	• It was a **very successful fundraising year**, with many PAC initiatives exceeding expectations. • Holiday market, popcorn sales, and art cards all significantly exceeded projections • Spirit wear and yearbook not yet fully reconciled (will be similar to or above projected) • Sports budget slightly over due to new jerseys for all school teams (new logo/branding) • Parent donations line item lower, but intentional: direct donation campaigns no longer run • PAC finished 2025/26 with a **surplus of $9,407.65** • Line Items of Fundraisers: Hot Lunch, Fantuan, Popcorn Friday Sales, Art Cards, Sports Day Concession, Spirit Wear (School Swag), Sunoka Apple Fundraiser, Native Shoes Fundraiser, Other (Cobs, Mabels Labels, etc), Yearbook, School	**Action:** Any proposals for the budget to be sent to Alison and PAC by email

Item #	Topic	Discussion	Action Required

		District PAC Grant, Holiday Market, Parent Donations, Family Photo Night
		● Line items of Expenditures:
		  ● PAC Priorites: Grade 7 Graduation, Staff/Volunteer Appreciation Luncheon, Jingle Bell Walk, General Operations & Admin (including Fruit & Veggie Program), Membership Dues,
		  ● School Expenses: Classroom Resources, School/Technology Upgrades/IT Resources, French Resources/Quebec Trip, Library Books, Sports, Math and Science, Fine Arts and Music, Student Council, Resource Support, Family Subsidies, Grounds Improvement/ Garden Works
		● Ideas are welcome for how these additional funds can be used to benefit the school and students.
		● Final budget for 2025/2026 will be presented at the AGM.
		● The surplus allocation and proposed **2026/27 PAC budget will be voted on at the October AGM**.	

2. *Fundraising & Events*			
2a	2026/2027 Fundraisers and Events (see list below)	Possible Upcoming Fundraisers and Community/Education Events:	
2b	Art Cards	● Art Cards are back this year! ● Student artwork is due **October 2**. ● The goal is to have finished products available **before mid-November**.	**Action:** Alina will send the drawings to Art Cards once the classes have completed them by October 2nd
2c	Family Photo Night	● Tentatively scheduled for **November 25 & 26** at Seaforth. ● Artona will be returning as the photographer. ● Booking information will be shared once dates are confirmed. ● There are usually 2 Family Photo Nights scheduled for the year - running in October and in the Spring	**Action**: Shilpi to confirm the November date with Artona
2d	Yearbook	● PAC is working on finalizing this year's yearbook provider and pricing. ● An update is expected at the **October PAC meeting**.	

Item #	Topic	Discussion	Action Required
2e	Holiday Market	● Save the date: **December 4!** ● Vendor applications are now open, with registration planned to close around **November 1**. ● This year, a limited number of discounted tables will be available for **student entrepreneurs**. ● Stay tuned for opportunities to volunteer and help make this community event another success!	
2f	School Swag	● New Seaforth merchandise featuring the **new school logo** is available for purchase. ● Orders are open until the **end of the month**. ● Delivery is expected in **early November**.	
	Sunoka Apple Fundraiser	● The **Sun-Oka Apple Fundraiser** is underway, with the first delivery expected around **October 19**. ● A second apple campaign is planned for a mid-November delivery.	
3. *General Updates & New Business*			
3a	Pancake Breakfast	● The annual Pancake Breakfast will return on the **last day of school before winter break - December 17th** ● A generous family has once again offered to help sponsor the event. ● A call for **parent volunteers** will be shared closer to the date. ●	
3c	Quebec Trip for French Immersion	● The possibility of bringing back a Quebec trip for French Immersion students was discussed. ● It is unlikely to be feasible for this school year, but administration will discuss the idea with staff for potential future consideration.	**Action:** Anthony to have a further discussion with Céline regarding staff participation
4. *2026-2027 PAC Executive Nominations and Annual General Meeting (AGM)*			
4a	2026-2027 PAC Executive Nominations	● Nominations are open for the following PAC executive roles: ○ Chairperson ○ Vice Chairperson ○ Treasurer ○ Secretary ○ CPF (Canadian Parents for French) Representative ○ DPAC (District Advisory Council) Representative ○ Members at Large ● All parents are welcome to nominate themselves or another parent from the school for any PAC role	

Item #	Topic	Discussion	Action Required
		• Sign up at Seaforth PAC Volunteer or email seaforth.pac@burnabyschools.ca if interested.	
4b	AGM	• The Seaforth PAC AGM is scheduled to be held on Thursday, 15 October 2026 at 7pm. • Parents can nominate themselves of another member of the school community • The AGM will also include **voting on the 2026/2027 budget and allocation of the $9,000+ surplus**	

2026/2027 Fundraisers and Events

Event Date	EVENT	Lead
Sept 2026	Art Cards (Fundraiser)	Alina
Sep 15 - Oct 6, 2026	Sunoka Apples (Fundraiser) *Order pick up Oct 19	Phoebe
Sep 15 - 30, 2026	School Swag (Fundraiser) *Order pick up Nov 2	Céline
Sept 24, 2026	Terry Fox Run *Assembly at 1pm followed by the run	School
Sept 29, 2026	Orange Shirt Day	School
Sep 15 - Oct 6, 2026	Sunoka Apples (Fundraiser) *Order pick up Oct 19	Phoebe
Oct 2026	Family Photos (Fundraiser)	Shilpi
Oct 2 - 22, 2026	Neufeld Farm (Grade 7 Grad Fundraiser) *Order pick up on Oct 29	Grade 7 Committee
Oct 9, 2026	Student Individual Photos	School
Nov 2, 2026	Student Individual Photos Retakes	School
Dec 2026	French/English Book Fairs (Fundraiser)	Alison
Dec 2026	Jingle Bell Walk	School
Dec 4, 2026	Holiday Market	Irene
Dec 17, 2026	Pancake Breakfast	Melia/Kat
Feb 12, 2027	DJ Rock n Beau Dance	PAC
Feb 24, 2027	Pink Shirt Day	School
Mar 2027	Giving Tree	PAC

April 2027	Alumni Scholarship Submissions	PAC
May - June 2027	Gaming Grant Application	Alison
May 2027	Fruit and Veggie Program Submission (School contacts PAC)	School
May 21, 2027	Sports Day (PAC runs concession)	School
June 2027	Grade 7 Grad Lunch (Grade 7 Grad Committee organizes)	School
June 2027	Grade 7 Grad (Grade 7 Grad Committee organizes)	School
June 2027	Yearbooks	Irene

Upcoming Dates for PAC Meetings (Tentative)

Event	Date
September PAC Meeting	September 24, 2026
AGM	October 15, 2026
November PAC Meeting	November 19, 2026
January PAC Meeting	January 21, 2027
February PAC Meeting	February 18, 2027
April PAC Meeting	April 15, 2027
May PAC Meeting	May 20, 2027